Horus ePortfolio update – May 2018

Contents

Summary
- Live: E-LfH data import into Horus, ES assessment of curriculum and further reporting
- ARCP: Trust / HEE foundation teams should now be starting to **set up ARCP panels**
- 2018-20 foundation doctor (FD) rotations: import process begun (will complete mid-June)
- NES ePortfolio will be closed to all HEE users on Weds 1 August 2018 (see **January 2018 update**).

Achievements during April and May 2018
- Features released
  - **E-LfH data import into Horus** (11 April)
    - 25% of FDs have linked their e-LfH and Horus accounts
    - Only activity in the "Foundation (FND)" e-LfH programme during 2017-18 is imported
    - From August 2018 activity in any e-LfH programme will be imported
  - ARCP guidance published on Horus home page (12 April)
    - See 12 April 2018 entry on **April 2018 Updates** page
  - **ES assessment of curriculum** (19 April)
    - Known as the "**Curriculum progress rating**" form
    - Ratings appear on ARCP **summary of evidence report**
  - Reports
    - **Mandatory certificates admin management page**
    - Core procedures
    - Form R
  - External documents
    - Pdf upload size limit increased to 4MB
    - Database improvements in document storage, to speed up upload and download

End and start of year processes
- ARCP ****Action required****
  - Educational supervisors should complete their **assessment of each FD's curriculum** coverage
  - Trust / HEE foundation teams should now be starting to **set up ARCP panels**
  - **"Summary of evidence" report 'sign off' form** can be completed (not mandatory)
  - Trust / HEE foundation teams should familiarise themselves with the **Horus ARCP process**
- 2018-20 F1F2 rotations import ****No action required from trust / HEE foundation teams****
  - 14 May: received allocation data from Oriel (via the UKFPO)
  - Late-May: preparing data for import
  - Mid-June: import into Horus completed
- 2018-19 F2 rotations ****Action required****
  - For most foundation schools these are already in Horus (imported this time last year)
  - Trust / HEE foundation teams should (as appropriate)
    - check rotations are still correct
    - add any rotations that weren't created last year

- assign supervisors
- Trust / HEE foundation teams should finalise plans for when each 'out of synch' foundation doctor using the NES ePortfolio will stop and (if required) start using HEE Horus. **Action required**
  - NES ePortfolio will be closed to all HEE users on Weds 1 August 2018
  - [Contact us](#) if you need further guidance.

Development plans for May-July 2018
- Release [further features](#):
  - List of forms with 'concerns' to be displayed at the end of the ARCP "summary of evidence" report
    - Interim solution – full 'concerns' management processes will be developed for the new training year
  - ARCP reports
    - ARCP outcomes (can already be viewed in ARCP management – this feature refers to an easily downloadable report)
    - F1CC/FPCC downloading
  - Download portfolio (for FDs)
    - May be August 2018

Archiving of 2017-18 NES ePortfolio information
- Similar to last year's process, NES ePortfolio will transfer all data collected during 2017-18 (by HEE out of synch foundation doctors) to HEE in early August 2018.
- This information will be migrated to the HEE FP E-portfolio Archive during August and will be available to users by mid-September 2018.
- HEE Foundation doctors currently using the NES ePortfolio should download their portfolio **by Tuesday 31 July 2018**.

Queries
If you have any queries or suggestions about HEE Horus, please [contact us](#) or browse previous [updates](#) and [newsletters](#).

Important links

Website	URL
Horus ePortfolio	https://horus.hee.nhs.uk
Horus Support Site	https://supporthorus.hee.nhs.uk
HEE FP e-portfolio archive	https://fpeportfolioarchive.hee.nhs.uk
FP Curriculum 2016	http://www.foundationprogramme.nhs.uk/curriculum/
FP Reference Guide 2017	http://www.foundationprogramme.nhs.uk/pages/curriculum-eportfolio/e-portfolio/reference-guide
UK foundation schools	http://www.foundationprogramme.nhs.uk/pages/home/deaneries-foundation-schools
e-Learning for Healthcare (e-LfH)	https://www.e-lfh.org.uk/